

# MINUTES

*(Verified with meeting transcript)*

## CENTRAL INTERSTATE LLRW COMMISSION SPECIAL TELECONFERENCE MEETING NOVEMBER 18, 2014, TUESDAY, 10:00 A.M.

In compliance with Commission By-Laws and Rules, a meeting notice announcing the date, time, location and agenda availability was mailed to the interested public November 4, 2014.

The Special Teleconference Meeting of the Central Interstate LLRW Commission was held Tuesday, November 18, 2014, to take necessary action on meeting minutes, Cochran Head Vick & Co. FY 2013-2014 audit, auditor agreement for FY 2015, to ratify actions taken previously on export applications, and all other business to come before the Commission.

The meeting was called to order at approximately 10:02 a.m. and roll was called. Responding to the roll call was: Oklahoma Commissioner and Chair, Jon Roberts; Kansas Commissioner, John Mitchell; Louisiana Commissioner, Scott Blackwell; and Arkansas Commissioner, George Overbey.

The Administrator, Rita Houskie; Kansas Alternate Commissioner, Richard Brunetti; Cochran Head Vick & Co., David Cochran and Brian Holst; DOD, Executive Agency for Low-Level Rad Waste, U.S. Army, Kimberly Connelly; and Court Reporter, Christy Myers were also present on the conference call.

The Chair welcomed Mr. Brunetti to the Commission as the newly appointed Alternate Commissioner for the State of Kansas.

The Chair announced that the Executive Director of Oklahoma DEQ has indicated that Oklahoma would be happy to house the Commission's office within their agency. At previous meetings, the Commission has discussed a set of Options for the Commission's future, one of which was to move the Commission's office from Nebraska to one of the member states as a cost-cutting measure (Future Funding Option 8). The Chair stated that this would be on the Agenda for the June 2015 annual meeting.

The first item on the Agenda was to ratify the actions taken by the Commissioners on approximately 25 export applications that were received in the office during the months of July, August, September and October 2014.

**Motion by Kansas, second by Oklahoma to ratify the export applications approved in July, August, September and October of 2014.**

Motion **passed** 4-0

**Motion by Arkansas, second by Louisiana to accept the minutes of the June 10, 2014, Annual Meeting.**

Motion **passed** 4-0

The Chair introduced the next agenda item regarding the acceptance of the 2013-2014 annual audit. The audit was performed by Cochran Head Vick & Company, located in Kansas City. The auditors indicated that the audit went well for this being their first year as auditor for the Commission.

**Motion by Arkansas, second by Kansas to accept the 2013-2014 Cochran Head Vick & Company audit.**

Motion **passed** 4-0

The final item on the Agenda was to consider the engagement of Cochran Head Vick & Company for the fiscal year 2014-2015 audit. The Chair stated that the one-year agreement had a 1.5% or 1.6% increase. The Chair asked the auditing firm to consider a multi-year engagement at a fixed rate. He explained that the Commission is attempting to hold down cost. Mr. Cochran indicated that the Company would submit a revised engagement agreement for fiscal years 2015, 2016 and 2017 at a fixed rate. During the discussion, the other three Commissioners also agreed that the multi-year engagement was more desirable.

**Motion** by Kansas, second by Louisiana **to accept the revised Cochran Head Vick & Company's Engagement Agreement, dated November 1, 2014, for auditing services for fiscal years 2015, 2016, and 2017 at a fixed rate of \$12,500 provided there is no significant change to (5% or more) hours needed to complete the engagement.**

Motion **passed** 4-0

Before the meeting concluded, the Commissioner from Kansas gave a brief overview of the LLW Forum Meeting he attended in Denver.

The meeting was adjourned by acclamation at approximately 10:43 a.m.