MINUTES

CENTRAL INTERSTATE LLRW COMPACT COMMISSION

Annual Meeting

THURSDAY June 15, 2023, at 10:00 A.M. CST

In compliance with Central Interstate Low-Level Radioactive Waste Compact Commission (CILLRWCC) Bylaws and Rules, on May 14, 2023 a meeting notice announcing the date, time, and location, was made available on the CILLRWCC’s webpage and sent to interested parties. Commissioners and interested parties were sent an agenda and items to be discussed via email on June 6, 2023.

 This Annual Meeting of the CILLRWCC was held Thursday, June 15, 2023, via Teleconference for consideration of several agenda items. The meeting was called to order by CILLRWCC Chair, Scott Blackwell, at approximately 10:00 a.m.

**Agenda item 1. Call to Order and Roll Call.**

The Chair, Scott Blackwell, called the meeting to order and asked that the roll be called. Those responding as present were Scott Blackwell, Louisiana Commissioner; Richard Brunetti, Alternate Kansas Commissioner; Kelly Dixon, Oklahoma Commissioner; and Mike Stickney, Alternate Oklahoma Commissioner. George Overbey, Arkansas Commissioner, was not present. A quorum was declared. Others on the call were Kendra Robben, CILLRWCC attorney; Amber Miller, CILLRWCC Administrator; Michele Woods, Oklahoma Department of Environmental Quality, ZOOM meeting host, and Francine Dais, court reporter.

**Agenda item 2. Discussion and recommended action on Minutes from November 17, 2022 Special Meeting.**

Meeting minutes from the November 17, 2022, meeting were offered for discussion. The Commissioners had no comment. A motion was made to approve the minutes and it was seconded. Commissioners Blackwell, Brunetti and Dixon voted yes on the motion. The motion passed.

**Agenda item 3. Discussion and recommended action on Engagement Letter for FY23 annual audit.**

There was a brief discussion on the letter of engagement for Hood and Associates regarding performing the Fiscal Year 23 annual audit. A motion was made to approve the letter of engagement for Hood and Associates to perform the FY23 audit and it was seconded. Commissioners Blackwell, Brunetti and Dixon voted yes on the motion. The motion passed.

**Agenda item 4. Discussion and recommended action on renewal of contract for Administrator.**

Commissioner Dixon stated the only changes from the previous contract are the start and end dates. A motion was made to approve the contract renewal for Administrator, and it was seconded. Commissioners Blackwell, Brunetti and Dixon voted yes on the motion. The motion passed.

 **Agenda item 5. Discussion and recommended action on proposed FY24 Budget.**

Administrator Amber Miller discussed the proposed budget including the estimated cost of digitizing historical records and a correction to the budget from the previous year. A motion was made and seconded to approve the FY24 budget. Commissioners Blackwell, Brunetti and Dixon voted yes on the motion. The motion passed.

**Agenda item 6. Discussion of Initiatives for FY24.**

The Commission discussed cloud storage of electronic records, digitizing stored records, record retention requirements and records retention policy. A date for a Special Meeting was set for 10:00 a.m. September 21, 2023. Commissioners also discussed changes and modernization of Commission bylaws.

**Agenda item 7. Commissioners Reports.**

There was discussion on the status of commissioner appointments and what approach to use to fill vacancies. It was noted all states are current on their dues. The future of nuclear reactor types and possible regulation of waste/byproducts as well as possible demand for the siting of a low-level disposal facility were discussed.

**Agenda item 8. Select date for Special Meeting in FY24.** A date for a meeting was tentatively set for 10:00 a.m. November 16, 2023.

A motion was made and seconded to adjourn the meeting. Commissioners Blackwell, Brunetti and Dixon voted yes on the motion. The motion passed and the meeting was adjourned.